

**FRIENDS OF MARGAM PARK TRUSTEE MEETING**  
**TUESDAY 8<sup>TH</sup> NOVEMBER 2022 7PM ABBOTS KITCHEN, MARGAM**

**ATTENDED**

TB, SB, RJ, JH, TR, LS, AK, PL, JR, RC

Apologies: DN

Absent:

**1. MATTERS ARISING**

AK and TB met with the consultant who agrees with us that our projects must remain for the public benefit. They would also like to take him upstairs for him to see our plans for the Living History project.

The funding for the metal cabinets has been approved so we can go ahead and order them.

DBS – TB and JR attended a 2-hour online session with CVS – They do not expire but must be renewed every year to check for new offences. The group however does not work enough with children/vulnerable individuals to qualify for free checks. Therefore it was put to the vote and the decision was made not to put members through this check.

What about references? Should we be asking for references when we take on new volunteers? Perhaps we should for active members thus making membership a 2 tier system, asking for references for active members but not for others. A decision was not finalised.

The safeguarding policy must be written as soon as possible – TB, JR and RC getting together tomorrow to finalise the policy. JR and RC will participate in training next week and then give out to all members.

**2. TURBINE HOUSE UPDATE**

Lately the turbine has been working constantly and we have asked park management to come and monitor the noise levels, Garry Davies and Wayne Curtis have attended.

A discussion has been had on where the electricity made actually goes. A further meeting must be arranged to discuss the volume of noise and whether we should be able to turn the turbine on and off.

There is a bulb out and Wayne Curtis has agreed to speak to the council to supply and fit new low energy LED bulbs.

The exhibits on display in the cabinets in the main room need changing – it was originally decided that these displays would be changed every 6 months.

The fire exit door has quite a bit of clutter in front of it which needs to be cleared away immediately – the fire exit should never be obstructed. Where is the key for the fire exit door? PL admitted that he has it – it is to be brought into the turbine as soon as possible. TB stated that this is not a fire door and we are not required by law to have one.

JR asked if the Turbine House got a fire extinguisher? It was discussed and we do not require one.

We have a manpower issue with not enough trustees covering. The Courtyard room has a similar issue. It was agreed that all trustees must email TB and SB their availability for the next two weeks.

### **3. COMPLAINTS**

Following a recent issue it has been decided that any whistleblowing/complaints must be emailed to two trustees for investigation. No decision will be made until both sides of the complaint have been looked into. TB apologised to JH publicly for a recent mistake.

### **4. FUNDING**

AK is currently looking into funding for three mobility scooters. TB to send the quote previously received to AK.

### **5. TWYN YR HYDD UPDATE**

JH has received training on invasive species. Monica is doing research on raised flower beds. JH asked if we could purchase daffodil bulbs. TR to purchase them.

The rockery has been looked at and the stones found could be used to reform Richard Stanford is interested in looking at the stone arch

JH has been talking to Steve Harding of the Hebe Society with regards to donating some plants to place in the raised border.

### **6. A.O.B.**

It was agreed that the Christmas characters must be on the stairs as usual for photos but as there isn't as much room as normal, they must take it in turns.

It was discussed and agreed that social nights need to be restarted after Christmas

Next meeting to be held on Wednesday 11<sup>th</sup> January at 6pm at the Abbots Kitchen, Margam.

Signed as agreed: \_\_\_\_\_ (Secretary)

Date: \_\_\_\_\_